

Morgan State University 2017-2018 Consortium Agreement

Revised 03/11/2016

Dear Morganite:

The Office of Financial Assistance (OFA) is pleased to assist you in your pursuit of academic interests outside of Morgan State University the Home school. Please review the information contained in this pamphlet as it contains pertinent information that is required for us to process your financial aid while you are away.

The Host school where you are planning to study must enter into a consortium agreement with Morgan State University. If the Host school is unwilling to do so, we will not be able to process your financial aid. While you are studying at another institution you will not be able to receive any Institutional Scholarships or Grants. In addition, your aid may be reduced as a result of cost differences between the "host" institution and us.

You are, however, eligible to receive (as determined by OFA), Federal Pell, Stafford Loans, PLUS loans and Alternative loans.

To assist you the Office of Financial Aid have provided a checklist of items you will need to have completed before we can process your application. You are strongly encouraged to have these items completed at least one month prior to the start of your program for students that are studying at institutions in the United States. Students that will study abroad must complete the process two months before the start of the off campus classes. Immediately after completing the off campus class students must submit an official academic transcript to Morgan's Transfer Center (Montebello 3rd floor) no exceptions. In addition, it is the student's responsibility to submit a copy of the official transcript to the Associate Director of Financial Aid, (Montebello room A203)

Students that fail to submit a copy of the official transcript or receive an F or I will lose their aid eligibility and all aid that was awarded for the period of the Consortium Agreement will be cancelled. Also students are required to submit to the Associate Director of Financial Aid a copy of their midterm grades.

If you have any questions about the completion of the consortium agreement, please contact the Financial Aid Office at 443-885-3170. If you have any questions about the disbursement of your funds, please contact the Bursar at 443-885-3108.

Morgan Bear Studying Elsewhere Consortium Agreement Checklist

Revised 03/11/2016

- _____ 1. Morgan Bear Studying Elsewhere Consortium Checklist
- _____ 2. Have filed a 2017-2018 Free Application for Federal Student Aid (FAFSA) or Renewal FAFSA. You may file electronically online at www.fafsa.ed.gov. Morgan's Title IV code is 002083. Processing time is approximately 4-6 weeks.
- _____ 3. Application for Loans; For Direct Student loans, the FAFSA/Renewal is the only application required. For PLUS and Alternative loans please use the following link, (www.studentloans.gov)
- _____ 4. Documents required for verification. Please contact the Office of Financial Aid to determine if any documents need to be turned in.
- _____ 5. Entrance Counseling. For students who wish to utilize Direct Loans must be completed and on file.
- _____ 6. Off Course Campus Permission Form, Your Department must sign off that the classes you are taking will be used for your degree completion requirements
- _____ 7. Refund Request Forms - students must complete the form and submit it along with all the other forms to the Office of Financial Aid. Failure to adhere to this could result in a delay to receive your refund. In addition, the Office of Financial Aid require that all Morgan Consortium Agreement students studying elsewhere have selected a Higher One refund preference and that it is active during the agreement period.
- _____ 8. Update your contact information, as OFA will use this information to contact you, i.e., address, phone numbers, email.

Morgan University Consortium Agreement

Revised 03/11/2016

To: Host school

From: Home School

Morgan State University
Office of Financial Aid
1700 East Cold Spring Road
Baltimore, MD 21251-4005

Print Student Name

Student MSU ID #

Contact #

Permanent Address

Address at Host Institution

<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>

Student acceptance of terms agreement

I, _____, by signing this agreement hereby state that I have read all the terms of the Consortium Agreement, and I have provided all the appropriate items to the Office of Financial Aid as outlined in the before mentioned checklist.

Student Signature: _____ Print Name: _____

Date: _____

Host School Statement of FA awards

Term of Enrollment: ___ Fall ___ Spring ___ Winter ___ Summer

Academic Year (ex: 2014-2015) _____ - _____

Semester Start Date: _____ Semester End Date: _____

Program of Study at Host School: _____

Please indicate below any awards you will be providing for the student listed above. If you will not be providing any awards, please indicate by N.A. or with a zero.

Awards	Amount	Awards	Amount
_____	_____	_____	_____
_____	_____	_____	_____

Please provide for us the cost of attendance for students studying at your institution.

Tuition _____	Personal _____
Fees _____	Loan Fees _____
Room _____	Transportation _____
Board _____	Books _____
	Total _____

Number of credit hours enrolled _____

Mailing address of your Student Account Office

Signature of FA Officer completing this form

Printed Name and Title

Date _____

By signature and completion of this form the host school agrees to certify enrollment of the student listed in this page and also agrees to notify the Home school of any changes to said enrollment.

MORGAN STATE UNIVERSITY
OFFICE OF THE BURSAR

SPECIAL REFUND REQUEST FORM

Name: _____
(Last Name) (First Name) (Middle Initial)

Account Number: _____ SSN: _____

Telephone: Home _____ Cell: (Optional) _____

Current Address: _____

City _____ State _____ Zip Code _____

Amount Requested: \$ _____

Signature: _____

Date Of Submission: _____

Note: THE REQUESTER'S SOCIAL SECURITY NUMBER IS NEEDED FOR THE PROCESSING OF THIS FORM. PLEASE ALLOW 3-4 WEEKS FOR PROCESSING.

FOR STAFF USE ONLY

FAO

- ☐ Approved
☐ Not approved

Signature: _____

Date: _____

Bursar

Codes:

- ☐ 6010 Internal REF
☐ 6400 External REF
☐ Other _____

Amount due to student: \$ _____

Processed by: _____

Bursar's approved: _____

Date: _____